



Acceptance Policy

As a quality educational ministry, Leif Ericson Day School nurtures the whole person, in a safe environment, integrating academic excellence and spiritual formation, and equipping servant leaders for the 21st century. However, the Board of Directors and administration of Leif Ericson Day School may determine that it is in the child's best interest to direct him/her to another institution of learning if the resources available at Leif Ericson Day School are not sufficient to meet the child's social, emotional, physical, or academic needs. Thus, to ensure that a child's needs are addressed, Leif Ericson Day School has established the following criteria for acceptance:

I. APPLICATION

- A. A completed application must be submitted to the school office.
- B. An application fee must accompany the submitted application.

II. RECORDS

Students with academic records that indicate reading and math grade equivalents lower than two grade levels below the norm could be denied acceptance. In this event, students will be considered for acceptance on an individual basis.

- A. Report cards (the current year and prior years), and the most recent standardized test scores must be submitted with the prospective student's application.
- B. If academic records appear satisfactory, an interview and/or entrance exam will be arranged.

III. INTERVIEW/EXAM

It should be noted that a student will be scheduled for an interview and/or entrance exam only after the school receives a completed application and application fee. Entrance exams are given to students entering grades 1-8.

- A. An interview and/or entrance exam will be arranged by the child's prospective teacher or the principal. The school secretary will coordinate arrangements, as needed.
- B. The teacher or principal or the principal's designee will conduct the interview and/or entrance exam.

IV. SPECIAL NEEDS CHILDREN

If the child's records indicate any learning disability or other special needs, one or all of the following applies:

- A. All records of evaluations must be made available to the school. If more than one period a day of resource room assistance is recommended, Leif Ericson Day School cannot accommodate the child.
- B. If therapy, tutoring, or resource room is recommended, parents are required to abide by the stated recommendations and submit on-going documentation of their compliance.

V. ACCEPTANCE DECISION

- A. The principal and those involved in the interview and/or entrance exam will confer and make a decision based on academic records, the interview and/or exam results. The final decision is made by the principal.
- B. The principal will notify the parents of the final decision. All students who are accepted to Leif Ericson Day School are placed on probation for the first trimester to monitor academic and social progress.